

1. TENDER EVALUATION CRITERIA

The following criteria will be used to award the tender. Should there be criteria over and above the listed below, that will be used, such criteria will be specifically stated.

Technical evaluation criteria

Item no.	Criteria	Weightings	Scoring Methodology Based on Weight	Evidence
1.	Method Statement & Specification compliance: Clearly indicate an understanding of the project as defined in the scope of work and compliance with the specification, key risk elements and how they will be managed, and demonstrate the roles and responsibilities of critical resources including sub-contractors.	35 points	A detailed method statement covering the entire scope of work and full compliance to Specification. Method statement covering points (a, b and c) = 35 points Method statement not submitted and non-compliance to specification = 0 Method statement omitting any of point (a, b and c) = 0	(a). A detailed method statement covering the entire scope of work for the proposed solution. Included must be: • Methodology • Key risk elements and how they will be managed, • The roles and responsibilities of critical resources • Testing and Commissioning methodology (b). Details of Offer and signature at the bottom of the specification (Sign on each page/company stamp). (c) Attached Brochure of emergency rescue equipment (electrically / power operated) the supplier is proposing.
2.	Project Organogram, Management & CV's Reporting Structure (Organogram) to be used for this contract consisting of the Suppliers' Key staff personnel and Supporting Specialists together with their CV's, Qualifications and Professional certificates	20 points	Fully Compliant means CV(s) contain proof of academic Qualifications and work experience related to design, supply and installation of emergency rescue equipment (electrically / power operated) Compliant (CV contain work experience related to design, supply and installation of emergency rescue equipment (electrically / power operated).= 10 Compliant (CV contain academic qualifications related to design, supply and installation of emergency rescue equipment (electrically / power operated).= 10 Non-compliant (CV does not contain work experience related to	Bidders submitted the Organogram and the Supporting Documents for the following Professionals: 1. Key staff personnel with at least a minimum of 3 years' experience: CV's and Qualifications of each staff personnel to be submitted. The qualifications and experience must be related to design, supply and installation of emergency rescue equipment (electrically / power operated).

Signature of Bidder/s: _____

Date: _____

Category	Criteria	Weightings	Scoring Methodology Based on Weight	Evidence
			design, supply and installation of emergency rescue equipment (electrically / power operated). = 0 Non-compliant (CV does not contain academic qualifications related to design, supply and installation of emergency rescue equipment (electrically / power operated). = 0	
3.	Lead time must be <u>SUPPORTED</u> by project plan which consists of a list of key activities and time frames including but not limited to the following: - Ordering of items from the OEM - Delivery on Site - Safety file approval - Installation, Test and Commissioning - Hand Over	20 points	Full Submission of Project Plan with sequence of tasks and appropriate timelines (between 0 – 30 working days) = 20 points Full Submission of Project Plan with sequence of tasks and appropriate timelines (between 31 – 40 working days) = 15 points Full Submission of Project Plan with sequence of tasks and appropriate timelines (between 41 working days – 50 working days) = 10 points Full Submission of Project Plan with sequence of tasks and appropriate timelines (between 51 working days – 60 working days) = 5 points Full Submission of Project Plan with sequence of tasks and appropriate timelines (more than 60 working days) = 5 points No Submission of Project Plan with sequence of tasks = 0 No Submission of Project timelines = 0	- Project Plan with sequence of tasks and appropriate timelines. - Attached confirmation (email or letter) from the OEM highlighting discussion regarding the lead time.

Signature of Bidder/s: _____

Date: _____

Category	Criteria	Weightings	Scoring Methodology Based on Weight	Evidence
4.	Previous experience of design, supply and installation of emergency rescue equipment (electrically / power operated), only experience of completed jobs will be considered. The abandoned and on-going jobs are not acceptable and will not be considered. Each reference letter or completion certificate shall have 2 dates (date of project completion and date showing as to when the letter was signed), otherwise it will not be acceptable and zero (0) score will be allocated. Each reference letter or completion certificate shall have contactable contact person(s) and working contact numbers, otherwise it will not be acceptable and zero (0) score will be allocated. Each reference letter or completion certificate shall be in the letterhead of the previous client, otherwise it will not be acceptable and zero (0) score will be allocated. The reference letter or completion certificate shall reflect completion/finalization of design, supply and installation of emergency rescue equipment (electrically / power operated), otherwise they will not be acceptable and zero (0) score will be allocated.	25 points	4 Reference letters/Completion certificates on a Company Letterhead signed by referring company with contactable details = 25 Points 3 Reference letters/Completion certificates on a Company Letterhead signed by referring company with contactable details = 10 Points 2 Reference letters/Completion certificates on a Company Letterhead signed by referring company with contactable details = 7 Points 1 Reference letters/Completion certificates on a Company Letterhead signed by referring company with contactable details = 5 Points No Reference Letter/Completion certificate=0	Contactable Referral letters with contact details signed by referring company and or Certification of Completion certificates of previous related scope projects for the past 5 years or more.
Total		100 points		
Threshold		80 points		

Name: Zolani Mngqithi Designation: Engineering Technician Signature and date:  22.04.2024
 Name: Similo Mthembu Designation: Acting Risk Manager Signature and date:  10/05/2024
 Name: Mhlonipheni Nxumalo Designation: Executive Manager Signature and date:  14/05/2024

Signature of Bidder/s: _____

Date: _____